



MINUTES: SOUTH LEICESTERSHIRE DISTRICT EXECUTIVE
Wednesday 15th January 2020 – 7.30PM
TEAM HUT, ULLESTHORPE CAMPSITE for publication



i	Description	Who needs to take action and what needs to be done. Information.	By when	Finish time
1 a and b	In attendance were: Claire Gill (Chair), Victoria Speed (Secretary), Rik Lewis (Deputy DC and Treasurer), Elizabeth Hope (DESC), Peter Betts (Appointments), Apologies for absence: Rob Row (DC), Andy Hickinbotham (Head Warden, UCS), Kev Peacocke (Exec member), Nic Rowe (Chair Campsite Cttee, Ullesthorpe Camp Site (UCS))			19:32
2	Matters to be raised under AOB.	<p>Feedback about webpages. Most helpful would be to know which pages are visited most frequently. It was agreed that details at page level (most visited) would be useful.</p> <p>ACTION: Secretary to circulate along with minutes by email and ask for feedback. Thank you to lead for website.</p> <p>ACTION: Exec members to review the report and let the Secretary have any comments, about which part is the most helpful.</p>	<p>With minutes</p> <p>By next meeting</p>	19:35
3.	Treasurer's report	<p>a. Current Financial Position. The Treasurer shared his report with the meeting. The Executive accepted the report, and noted that there was very little change in figures since the last meeting. The District remains in a financially stable position. Total cash funds held are £61,000, of which £27,000 are allocated to the campsite, £23,000 allocated to District Groups and activities and £11,000 are unallocated.</p> <p>b. Paying for EuroJam 2020 Treasurer has had difficulties with County with previous transactions so he will use a different method.</p> <p>c. Census and capitation were also discussed; a query had come to light about collecting membership fees from two Young Leaders.</p> <p>ACTION: DESC to follow up on the subs received from two Young Leaders, as they do not fall into the expected census sections. If needed, we can come up with a consistent approach to membership for Young Leaders that are NOT part of an Explorer Unit.</p> <p>No insurance renewals due</p> <p>Secretary shared a summary of previous on decisions about sponsoring young people in last 3 years for events.</p> <p>ACTION: Secretary to research further for the next meeting, to ensure emails about sponsorship requests are reviewed and requests are only recorded once. Also, to note it was agreed that hardship requests will be treated differently to requests for contributions or sponsorship towards participation.</p>	<p>Before 24/2/20</p> <p>For next meeting</p>	19:40



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4.	Capitation and census 2020	<p>Plans for collecting the census information and capitation payments were discussed. The Secretary will be sending out an email to GSLs and Secretaries of Scout Groups when the official email comes from the Chief Commissioner, as in previous years.</p> <p>24th February is the date for collecting these in the Team Hut with Secretary, Treasurer and, if possible, Chair to be present.</p> <p>ACTION: Chair and Secretary to put together a checklist of things to ask representatives from Groups when they drop in to make their capitation payment. E.g. Have you seen the District Directory?</p>	Before 24/2/20	19:52								
5.	Campsite Committee	<p>Campsite Committee Chair gave the meeting an update on the campsite via a written report, including a financial report.</p> <p>A very quiet couple of months but bookings started coming in after the end of the school holidays. Income is in a healthy position as the Booking Secretary has done an excellent job following up invoices.</p> <p>The meeting approved the Campsite Committee Chair's request to charge the New Explorer unit (meeting on Monday nights) £250 per annum for the use of The Lodge and outside facilities. This is based on the annual charge for Explorers using The Goodacre Centre of £400 and the normal evening rate for Goodacre and Lodge being £40 and £25 respectively.</p>		19:57								
7.	Appointments Committee update	<p>Recent October and December meetings have produced 8 appointments across the District.</p> <p>Next meeting will be in February. Five candidates are awaiting references.</p>		20:05 swapped with 6/7								
6. (agenda item swapped with number 7.)	District events	<table border="1"> <tr> <td data-bbox="555 1002 860 1161">Beavers, reported by Deputy DC</td> <td data-bbox="860 1002 1167 1161">Contact ADC Beavers</td> <td data-bbox="1167 1002 1469 1161">Date Feb 2020 Sea Life Centre (through Fun Days)</td> <td data-bbox="1469 1002 1776 1161">13th -14th June 2020 Sleepover Ullesthorpe camp site</td> </tr> <tr> <td data-bbox="555 1161 860 1409">Cubs, reported by DC</td> <td data-bbox="860 1161 1167 1409">Contact TBC</td> <td data-bbox="1167 1161 1469 1409">Fri 26th – Sun 28th June 2020 District Cub camp Mobile climbing tower booked for Cub camp by DC.</td> <td data-bbox="1469 1161 1776 1409"></td> </tr> </table>	Beavers , reported by Deputy DC	Contact ADC Beavers	Date Feb 2020 Sea Life Centre (through Fun Days)	13 th -14 th June 2020 Sleepover Ullesthorpe camp site	Cubs , reported by DC	Contact TBC	Fri 26 th – Sun 28 th June 2020 District Cub camp Mobile climbing tower booked for Cub camp by DC.			20:10
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		<p>Scouts</p> <p>District, reported by DC</p> <p>24-26th April 2020 Organisers TBC St. George's day should carry on as for the last couple of years. DC will try and identify some ADCs or others who can be the organisers for 2020</p> <p>AGM Friday 12th June 2020 (before Beaver sleepover)</p> <p>Ruby anniversary. DC is putting together a team and activities for 2020 for different sections to celebrate.</p> <p>October 2020 is the 40-year anniversary. Possibilities include an October camp,</p>		
		<p>Deputy DC is looking ahead to another international trip in 2021.</p> <p>ACTION: The meeting agreed that Deputy DC should continue to investigate and put together a proposal. Continued from last meeting.</p> <p>Future District Meetings: 28th Feb 2020 District meeting for all adult volunteers; as run last year and called South Leicestershire Together, to be invited by the DC.</p>		As convenient for Deputy DC
	9. Chair's update	<p>Chair has finished the Charities Commission report. This is published on the Charities Commission website</p> <p>In preparation for the District meeting on 28th Feb, Chair will reach out to the District to encourage attendance.</p>		
8.	<p>DC's update</p> <p>Via email</p> <p>This also covers 10. 11. and 12.</p>	<p><u>Adult Recruitment.</u></p> <p>Many groups have vacancy boards and are starting to use them. The last meeting was small and most discussion was around the creation of role descriptions which are fun and engaging rather than traditional. These will be displayed by groups, plus District ones which will be communicated by email to everyone in the District on Compass including Occasional Helper and broader advertising e.g. community Facebook groups will be actively considered too.</p> <p>Priority is the Campsite booking secretary role.</p>		20.11



		<p>Agenda point 7 from November 2019 meeting, from Rob Row, DC Clarification: The Occasional Helper role has no membership status and therefore OH's are not covered by standard scout insurance. The OH 'role' exists to allow the DBS and CE checks to take place and any OH who attends regularly should be encouraged to progress to a full role such as Section Assistant, Assistant Leader or Leader.</p>		
10. 11. And 12.	<p>Groups in challenging situations, Training update and safety monitoring. Update from DC by email:</p> <p>10. Some groups need nurturing and more resources.</p> <p>11. DC is currently putting together an activity and meeting plan for the year.</p> <p>Continued focus to ensure new roles have achieved their getting started requirements within 5 months from the role start date and that wood beads are achieved within 3 years from the role start date.</p> <p>12. No reported safety or safeguarding incidents in the Groups or Units. One injury to an adult during a campsite workday, which has been reported.</p>			20.17
13	Close	<p>2020 Monday 16th March Monday 11th May AGM 12th June (Friday night before Beaver sleepover)</p>		20.22