



MINUTES: SOUTH LEICESTERSHIRE SCOUTS (SLDS) DISTRICT EXECUTIVE

Wednesday 16th March 2020 – 7.30PM

Via Teams Online

For publication



i	Description	Who needs to take action and what needs to be done. Information.	By when	Finish time
1 a and b	In attendance were: Claire Gill (Chair), Victoria Speed (Secretary), Rob Row (DC), Kev Peacocke (Exec member), Peter Betts (Appointments). Meeting conducted by Microsoft Teams because of restrictions just announced to manage Covid-19. Apologies for absence: Rik Lewis (Deputy DC and Treasurer), Elizabeth Hope (DESC), Andy Hickinbotham (Head Warden, UCS), Nic Rowe (Chair Campsite Cttee, Ullesthorpe Camp Site (UCS)),			19:31
1 c	Publication of minutes	ACTION: Secretary to send for publication on the SLDS website, when approved.	When minutes approved	
2	Matters to be raised under AOB.	Covid-19 pandemic. All groups' meetings to cease as of tonight, as per email communications from The Scout Association. More details to follow. District Commissioner (DC) said thank you to everyone for responding quickly. DC provided an update on Ullesthorpe Camp Site (UCS) to say that the UCS has enough money to keep going for the next few weeks as no visitors will be using the campsite.		19:37
3.	Treasurer's report	Report provided by email by Chair, in advance of the meeting. The Treasurer will be out of action for a while and he has handed over Treasurer's reports and tasks to the Chair. Finances are in a good place. Nottingham Building Society have said our account will be closed as it is not a personal account (they are ceasing all non-personal accounts). Money is scheduled to come back into our current account in September 2020, if not earlier. Barclays have now provided bank cards to allow us to pay into the Post Office. In the future, we need to be geared up for BACS and online transactions. Linking back to Covid-19; Scout Groups need to wait and see about charging subs for next term. If we are closed for months; we will look for advice from The Scout Association.		19.53
4.	Capitation and census 2020	Cheques received and managed well on the night. Just one group to pay. We will review the process for next year. There was some discussion about a previous topic - money generated by each of the Scout sections and kept in reserve to recycle back into that Section for future events.		20.05



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		<p>ACTION: Chair to amend finance notes to include the amounts retained by each section and to be recycled back into that section.</p> <p>DESC has produced helpful guidance on managing Young Leaders and Explorer Scout Units, especially relating to capitation.</p> <p>ACTION: Secretary to check a minor alteration in wording with DESC and then send round.</p>	<p>Before May meeting</p> <p>Before May meeting</p>	
5.	Campsite Committee	<p>Campsite Chair provided the meeting with an update on the campsite via a written report, including a financial report.</p> <p>DC presented the finance report on behalf of the Campsite Chair. Campsite fees have increased, as planned from last year and the impact of Covid-19 will be cushioned. It was discussed that there is a cautious budget for next year and some contingencies are in place already.</p> <p>ACTION: Campsite Chair to inform the Groups that no invoices will be sent out at present to ESU and Claybrooke & Ullesthorpe and any groups that regularly meeting at UCS, They may have to pay the full amount but we will keep under review until we know how long Scout Groups have meetings cancelled for, and whether the Groups are still receiving subs.</p> <p>ACTION: Ask Campsite Chair to check on perishable stock in the providore and write-off as needed.</p> <p>Campsite was committed thanked by the DC for the maintenance and management of the campsite as no trees have fallen during recent bad weather, so people and are buildings are kept safe.</p> <p>ACTION Secretary to resend campsite forward plan and budget with minutes and request any comments go back to Campsite Chair.</p> <p>Good questions and discussion about the finances and where money comes from and goes to within the District.</p>	<p>As soon as convenient</p> <p>As convenient</p> <p>With minutes</p>	20.25
7.	Appointments Committee update	<p>The Appointments Chair provided an update on the recent appointments meeting, where three new people passed successfully through the process.</p> <p>ACTION: Plans for next meeting will need to be via Microsoft Teams or similar. Appointments Chair to follow up with Appointments Secretary.</p>	<p>Before next Appointments meeting</p>	



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<p>6. (agenda item swapped with number 7.)</p>	<p>District events All postponed for now.</p>	<table border="1"> <tr> <td data-bbox="555 228 860 352">Beavers</td> <td data-bbox="860 228 1167 352">Contact ADC Beavers</td> <td data-bbox="1167 228 1469 352"></td> <td data-bbox="1469 228 1774 352">June 2020 Sleepover Ullesthorpe camp site</td> </tr> <tr> <td data-bbox="555 352 860 445">Cubs, reported by DC</td> <td data-bbox="860 352 1167 445">Contact TBC</td> <td data-bbox="1167 352 1469 445">June 2020 District Cub camp</td> <td data-bbox="1469 352 1774 445"></td> </tr> <tr> <td data-bbox="555 445 860 509">Scouts</td> <td data-bbox="860 445 1167 509"></td> <td data-bbox="1167 445 1469 509"></td> <td data-bbox="1469 445 1774 509"></td> </tr> <tr> <td data-bbox="555 509 860 818">District, reported by Rob</td> <td data-bbox="860 509 1167 818"> April 2020 Organisers TBC Likely to be cancelled. This was agreed by email following the meeting </td> <td data-bbox="1167 509 1469 818">AGM Friday 12th June 2020 (before Beaver sleepover)</td> <td data-bbox="1469 509 1774 818"> Ruby anniversary. DC is putting together a team and activities for 2020 for different sections to celebrate. October 2020 is the 40-year anniversary. Possibilities include an October camp, </td> </tr> </table> <p>No change to other District events plans, although they are likely to be postponed due to Covid-19. DC gave a report on the recent Cubs event. Numbers attending were down on last year for sixes/seconders camp. Plenty of adults attended so even though numbers were down by 15-20%, it meant a pleasant relaxed atmosphere and lots of participation.</p>	Beavers	Contact ADC Beavers		June 2020 Sleepover Ullesthorpe camp site	Cubs , reported by DC	Contact TBC	June 2020 District Cub camp		Scouts				District , reported by Rob	April 2020 Organisers TBC Likely to be cancelled. This was agreed by email following the meeting	AGM Friday 12 th June 2020 (before Beaver sleepover)	Ruby anniversary. DC is putting together a team and activities for 2020 for different sections to celebrate. October 2020 is the 40-year anniversary. Possibilities include an October camp,		20:10
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	9. Chair's update	<p>Covid-19 already dealt with at start of meeting.</p> <p>ACTION: Secretary to send minutes to Chair for approval (and record this when received).</p>																		
8.	DC's update	<p>Groups still need to recruit for roles going forward. Gilwell – more use of Facebook targeted advertising for £15 or similar. DC asked for permission to spend money – agreed by the meeting.</p>																		



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<p>10. 11. And 12.</p>	<p>Groups in challenging situations, Training update and safety monitoring.</p> <p>Claybrooke & Ullesthorpe closed down Beavers and Cubs for a few weeks and have had new leaders start so they have picked up the programme and retained a good number of young people from before.</p> <p>109 (Countesthorpe). Building work is hopefully going to go ahead at the end of March 2020 (as agreed in line with the loan from the District).</p> <p>Cosby – still improving but they need some more adult helpers.</p> <p>Seven more people have become training advisers (TAs). The District is now up to 14 TAs, and all of these people have other leader roles. DC to get together (remotely) with TAs to get training done and validated.</p> <p>There were two near misses of involving young people where risk assessments and planned procedures were followed so no-one came to any harm. These are good examples of well-thought out and actioned risk assessments and planning.</p> <p>DC outlined what a District OSM subscription could look like for the District; including capability to communicate with parents. Groups can then get OSM for 10% less. We could increase capitation fees to cover the cost - £45 per section per year, which the District would manage and re-charge. There are around 38 sections within the District.</p> <p>ACTION; DC to undertake some planning to see how this could work. Feedback already sent to DC via email.</p>		<p>By email</p>	
<p>13</p>	<p>Close</p>	<p>2020</p> <p>Monday 6th April (by online Microsoft Teams) 7.30pm Monday 11th May (this is for 'by next meeting' actions. AGM 12th June</p>		<p>Approx 21:00</p>