

**1<sup>st</sup> Broughton Astley Scout Group**

**Trustee Meeting**

**Friday 29<sup>th</sup> September 2023**

**19:30**

**Scout Hut**

<b>Agenda</b>		<b>Actions</b>
<b>1. Attendance</b>	Phil Burton, Jenny Row, Ruth Burton, Racheal Maglione, Kev Malkin, Jessica Rayns, Richard Stephenson, Nicola Turpin, Kate Mallaghan	
<b>2. Transformation</b>	<p>Updates to the new transformation were shared with the group with a plan for the new structure. There was various discussion around this with some trustees raising queries about who should sit where despite this being looked at by the District and getting positive feedback.</p> <p>New Structure not approved – the leadership team needs to be looked at its terms of what is expected from everyone, and that people will need to take on potential additional tasks as part of this team.</p>	Review structure to make it clearer and re-submit next meetings for vote and approval
<b>3. Finance</b>	An update on current position was shared with all and is favorable – there are no concerns with the current position of the group at this point.	
<b>4. Premises</b>	<p>The group reviewed all risk assessments for the scout hut and approved them all for the next year. They are all located in the group sharepoint which people have access to.</p> <p>The GLV confirmed that we have no RAAC in the building and that this has been shared back with the Scout UK HQ</p>	
<b>5. Safeguarding</b>	<p>There are no incidents of safeguarding to report</p> <p>The group looked at moving to the online system for First Aid Incident Reporting (OSM) in place of the paper-based forms. A very small number of Trustees expressed they did not want to move to an electronic version and questioned what type of incidents are being recorded. Further actions to be taken.</p>	Review what incidents are being recorded as accidents / incident to ensure clarity for all

<p><b>6. Policy Reviews</b></p>	<p>The group discussed the issue around Squirrels and that we are taking a number of children from non-Broughton catchment which means they are leaving at Beavers time.</p> <p>It was agreed that we would include a criterion that children need to be in a BA postcode or attend a BA school – these would get priority</p> <p>The group discusses whether leaders should pay for places on trips / events. There was lots of discussion and division around this. Main question raised was that this could be seen as a benefit in kind and would not be allowed.</p> <p>Discussion also included whether it was fair to expect leaders to give up their time to care for young people and pay to do this, also whether it was acceptable to add this charge to the young people.</p> <p>The group agreed that they would fund the following uniform when a leader is approved and then as required after a 3 year period.</p> <p>Scout Formal Shirt, Trousers, Hoodie, Belt and Group T-Shirt</p> <p>These would be the property of the group and be given back should the individual leave.</p>	<p>To speak to Scout HQ and Charity Commission as to whether this is considered a benefit in kind.</p> <p>Policy to be brought to the next meeting for ratifying based on these updates.</p>
<p><b>7. Building</b></p>	<p>An update was given about the proposal to seek a new scout building. At this point discussions are being held with the Parish council, but the current thinking would be to move to the large park on Frolesworth Road and have an area dedicated to Scouts including outdoor space within a fenced area. It is acknowledged that there were some questions previously raised about this area by a small number of leaders, but the majority seemed in favour of such a move.</p> <p>We continue to work with HDC around the S106 money that has been set aside for a community building although time is running out and there is significant work to be undertaken to secure this. An update will be provided at the next meeting.</p>	

<b>8.</b>	Meeting Closed	